

Open Call for applications for the position of Secretary of the British Congress of Mathematics Education Committee of the JMC

BCME

The British Congress of Mathematics Education (BCME) takes place every four years under the auspices of the Joint Mathematical Council of the United Kingdom (JMC). All JMC participating societies are involved and the Association of Teachers of Mathematics (ATM) and The Mathematical Association (MA) forgo their usual annual conferences to support the event. The British Society for Research into the Learning of Mathematics (BSRLM) coordinates the research strand of BCME which is part of the programme of workshops, talks and discussion groups.

Secretary of the British Congress of Mathematics Education Committee

The person appointed will be Secretary of the British Congress of Mathematics Education Committee of the JMC, which will have particular responsibility for BCME9 to be held in 2018.

Applications for this honorary position should be made to the Chair of the BCME Committee by noon 28 November 2014. They should be sent to chair@bcme.org.uk, to whom all enquiries should be addressed.

Applications should contain a short CV (not more than one page of A4) and a short statement by the applicant of what he or she would bring to the post (also not more than one page of A4).

The Secretary shall hold office for four years ending three months after BCME9.

The Secretary will be responsible for the organization of planning meetings, minutes of these meetings, drafting of documents, and maintenance of records.

A selection panel consisting of Chair of JMC, Chair of BCME Committee of the JMC, and representatives of ATM and MA shall make a recommendation to the JMC Executive.

The BCME Secretary shall be removed from office if a resolution to remove that secretary is proposed at a meeting of the BCME Committee and the resolution is passed by a two-thirds majority of votes cast at the meeting. A resolution to remove the Secretary shall not take effect unless the individual concerned has been given at least 14 clear days' notice in writing that the resolution is to be proposed, specifying the circumstances alleged to justify removal from office, and has been given a reasonable opportunity of making oral and/or written representations to the Committee.

If a casual vacancy should arise for the Secretary then the JMC Executive Committee (after taking advice from the Chair of the BCME Committee) shall appoint a replacement for the remainder of the term of office.

The person appointed will

- act in furtherance of the JMC's objectives,
- act impartially towards all JMC Participating and Observing Societies,
- not act as a representative of any particular organisation.